



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
MATERIALS MANAGEMENT DEPARTMENT  
101 OLD VENICE ROAD OSPREY, FLORIDA 34229  
TELEPHONE (941) 486-2183 FAX (941) 486-2188

ENC. \_\_\_\_\_  
March 6, 2012

**TO:** Ms. Lori White, Superintendent  
Members of The School Board of Sarasota County, Florida

**FROM:** Carol A. Lichon, Manager  
Purchasing & Fixed Asset Accounting

Handwritten signature of Carol A. Lichon in cursive.

**DATE:** February 16, 2012

**RE:** *Deletion List*

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date - This column indicates the year the item was acquired.

Retirement Reason - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Acquisition Cost - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

CL/ef  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida.

# FIXED ASSET RECORD DELETE

ACTION DATE: 02/16/2012

## COST CENTER: ALTA VISTA ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0012	0012	109797	LASERJET 4200 DTN	0362	HP	04/08/2004	1,573.83	0.00	01/25/2012	Unusable Due to Deterioration	
0012	0012	134484	LAPTOP NC6320	0360	HP	06/30/2007	1,195.62	0.00	02/03/2012	Unaccounted For	CASE# 11-002857
0012	0012	147047	LAPTOP 6930P	0356	HP	04/17/2009	1,320.00	726.00	02/03/2012	Unaccounted For	CASE# 11-002857
0012	0012	154320	LAPTOP 6930P	0356	HP	08/24/2009	1,320.00	814.00	02/03/2012	Unaccounted For	CASE# 09-55180
<b>** 0012</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				<b>4</b>	<b>5,409.45</b>		<b>1,540.00</b>				

## COST CENTER: PINE VIEW SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0021	0021	76681	MICROSCOPE / OIL IMMERSION	0724	WOLFE	09/23/1993	787.71	0.00	02/09/2012	Unaccounted For	CASE# 11-12234
0021	0021	104480	ICE MACHINE	0523	ICE-O-MATIC	06/18/2003	1,640.57	0.00	02/10/2012	Not Economical to Repair	
0021	0021	110523	COMPUTER GX270	0367	DELL	06/16/2004	958.80	0.00	01/24/2012	Obsolete	
0021	0021	111929	VIDEO PROJECTOR	0204	SHARP	06/14/2004	830.00	0.00	02/10/2012	Obsolete	
0021	0021	112485	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112490	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112494	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112498	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112500	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112501	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112503	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112504	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112506	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112508	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	112511	G4 LAPTOP COMPUTER	0360	APPLE	07/27/2004	1,355.09	0.00	02/09/2012	Unaccounted For	CASE# 11-12236
0021	0021	113445	AUDIO MIXER	0249	YAMAHA	11/22/2004	999.00	47.57	02/09/2012	Unaccounted For	CASE# 11-12234
0021	0021	114778	PICCOLO	0447	EMERSON	06/06/2005	807.00	0.00	02/09/2012	Unaccounted For	CASE# 11-12234
0021	0021	117463	VISUAL PRESENTER	0206	ELMO	01/09/2006	1,731.05	144.25	02/10/2012	Obsolete	
0021	0021	122523	DIGITAL PROJECTOR	0204	HP	06/02/2006	920.00	140.55	02/09/2012	Unaccounted For	CASE# 11-12234
0021	0021	130001	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	02/09/2012	Unaccounted For	CASE# 11-14910
0021	0021	144278	MINI DV CAMCORDER	0230	VIXIA	10/27/2008	789.95	479.61	02/10/2012	Stolen	CASE# 12-10231
<b>** 0021</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				<b>21</b>	<b>25,565.69</b>		<b>811.98</b>				

# FIXED ASSET RECORD DELETE

ACTION DATE: 02/16/2012

## COST CENTER: SARASOTA HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0051	0051	53319	TOROSO MALE/FEMALE	0743	BOBBITT	12/01/1985	922.37	0.00	01/25/2012	Obsolete	
0051	0051	55845	BALANCE GALAXY - 400	0722	OHAUS	03/01/1987	788.30	0.00	01/27/2012	Obsolete	
0051	0051	55846	BALANCE GALAXY - 400	0722	OHAUS	03/01/1987	788.30	0.00	01/27/2012	Obsolete	
0051	0051	63780	REFRIG REACH-IN	0524	TRAUlsen	07/01/1988	2,245.00	0.00	01/25/2012	Unusable Due to Deterioration	
0051	0051	132618	SEWING MACHINE	0510	BABYLOCK	06/30/2007	1,022.38	425.99	01/24/2012	Unaccounted For	CASE# 11-11893
<b>** 0051</b>											
				NO. OF	ACQ COST		CURR VAL				
				5	5,766.35		425.99				

## COST CENTER: BOOKER MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0084	0084	91157	CASHIER STAND S/S	0178		11/10/1998	1,060.00	0.00	01/24/2012	Unusable Due to Deterioration	
0084	0084	91158	CASHIER STAND S/S	0178		11/10/1998	1,060.00	0.00	01/24/2012	Unusable Due to Deterioration	
<b>** 0084</b>											
				NO. OF	ACQ COST		CURR VAL				
				2	2,120.00		0.00				

## COST CENTER: BOOKER HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0085	0085	67919	HIP SLED	0685	POWERBODY	01/10/1991	1,125.00	0.00	02/08/2012	Obsolete	
0085	0085	69900	COMPUTER MILL	0379	LIGHTMACH	07/17/1991	4,495.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	77548	CAMCORDER	0230	PANASONIC	05/06/1993	1,097.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	77553	BICEP CURL & REVERSE	0685	CHAMPION	05/05/1993	929.00	0.00	02/08/2012	Obsolete	
0085	0085	79256	PIANO ELECTRONIC KEYBOARD	0481	KURZWEIL	10/13/1994	1,400.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	79259	PIANO ELECTRONIC KEYBOARD	0481	KURZWEIL	10/13/1994	1,400.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	92600	CAMCORDER	0230	PANASONIC	09/16/1999	1,430.20	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	97277	ELECTRONIC KEYBOARD	0481	YAMAHA	12/05/2000	1,825.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	101683	CHEST PRESS	0685	CYBEX	10/12/2001	2,210.00	0.00	02/08/2012	Obsolete	
0085	0085	101684	LEG CURL	0685	CYBEX	10/12/2001	2,020.00	0.00	02/08/2012	Obsolete	
0085	0085	101685	LEG EXTENSION	0685	CYBEX	10/12/2001	2,020.00	0.00	02/08/2012	Obsolete	
0085	0085	101686	SMITH MACHINE	0685	CYBEX	10/12/2001	1,395.00	0.00	02/08/2012	Obsolete	
0085	0085	101687	HOIST DUAL LAT/ROW	0685	HOIST	10/12/2001	3,130.00	0.00	02/08/2012	Obsolete	
0085	0085	101688	SQUAT PRESS	0685	CYBEX	10/12/2001	2,275.00	0.00	02/08/2012	Obsolete	
0085	0085	101689	CHEST PRESS	0685	CYBEX	10/12/2001	2,210.00	0.00	02/08/2012	Obsolete	
0085	0085	106403	CHEST PRESS	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/08/2012	Obsolete	
0085	0085	106404	BUTTERFLY	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/08/2012	Obsolete	
0085	0085	106406	SHOULDER PRESS	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/08/2012	Obsolete	
0085	0085	106408	LYING LEG CURL	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/08/2012	Obsolete	
0085	0085	106410	LAT. PULL DOWN/LOW ROW	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/15/2012	Obsolete	
0085	0085	106411	LAT. PULL DOWN/LOW ROW	0685	DYNAMAX	06/24/2003	1,275.00	0.00	02/08/2012	Obsolete	

# FIXED ASSET RECORD DELETE

ACTION DATE: 02/16/2012

0085	0085	106413	TREADMILL	0685	TRUE	06/24/2003	2,150.00	0.00	02/08/2012	Obsolete	
0085	0085	106418	EXERCISE BIKE	0685	TRUE	06/24/2003	1,300.00	0.00	02/08/2012	Obsolete	
0085	0085	106419	EXERCISE BIKE	0685	TRUE	06/24/2003	1,300.00	0.00	02/08/2012	Obsolete	
0085	0085	116171	VISUAL PRESENTER	0206	ELMO	06/02/2005	792.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	117086	EMAC COMPUTER	0367	APPLE	10/19/2005	1,160.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	121616	LAPTOP NX6110	0360	HP	06/02/2005	994.00	0.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	122614	VACUUM PRESSURE FORMER	0639	POWERLAB	06/05/2006	2,127.00	1,406.18	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	135000	COMPUTER TABLES	0110	DATALINK	06/08/2007	1,033.60	611.55	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	135006	COMPUTER TABLES	0110	DATALINK	06/08/2007	1,033.60	611.55	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	147940	Laptop 6930p	0356	HP	08/24/2009	1,320.00	814.00	02/16/2012	Unaccounted For	CASE# 11-19146
0085	0085	152768	LAPTOP 6930P	0356	HP	08/24/2009	1,320.00	814.00	02/16/2012	Unaccounted For	CASE# 11-19146

** 0085				NO. OF		ACQ COST		CURR VAL			
				32		51,141.40		4,257.28			

## COST CENTER: BRENTWOOD ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0101	0101	99756	KILN	0731	PARAGON	02/27/2001	1,456.00	0.00	02/14/2012	Unusable Due to Deterioration	
** 0101				NO. OF		ACQ COST		CURR VAL			
				1		1,456.00		0.00			

## COST CENTER: FRUITVILLE ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0131	0131	126033	ACTIVBOARD	0188	PROMETHEAN	11/22/2006	4,700.00	1,566.67	02/08/2012	Unusable Due to Deterioration	
** 0131				NO. OF		ACQ COST		CURR VAL			
				1		4,700.00		1,566.67			

## COST CENTER: RIVERVIEW HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0181	0181	107747	VIDEO PROJECTOR	0204	NEC	10/09/2003	1,095.00	0.00	02/06/2012	Obsolete	
** 0181				NO. OF		ACQ COST		CURR VAL			
				1		1,095.00		0.00			

## COST CENTER: GOCIO ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0261	0261	33481	PIANO	0401	EVERETT	10/01/1975	953.00	0.00	02/08/2012	Obsolete	
** 0261				NO. OF		ACQ COST		CURR VAL			
				1		953.00		0.00			

# FIXED ASSET RECORD DELETE

ACTION DATE: 02/16/2012

## COST CENTER: SCTI

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
0391	0391	92051	ENGINEERING COPIER	0333	XEROX	12/07/1998	4,720.00	0.00	02/14/2012	Not Economical to Repair	
0391	0391	117093	TEST SCORE MACHINE	0391	SCANTRON	09/22/2005	2,957.00	492.83	01/24/2012	Obsolete	
0391	0391	122075	VISUAL PRESENTER	0206	PROMAX	11/28/2005	1,750.00	97.22	01/24/2012	Obsolete	
<b>** 0391</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				3	9,427.00		590.05				

## COST CENTER: LAUREL NOKOMIS SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
1211	1211	65975	WHEELWRITER 30	0303	IBM	06/05/1990	1,015.00	0.00	01/25/2012	Obsolete	
1211	1211	93893	LASERJET 4050	0362	H.P.	02/01/2000	1,178.00	0.00	01/25/2012	Obsolete	
1211	1211	93920	LASERJET 4050	0362	H.P.	02/01/2000	1,178.00	0.00	01/25/2012	Obsolete	
1211	1211	107894	COLOR LASERJET 2500N	0362	HP	11/13/2003	1,149.19	0.00	01/25/2012	Obsolete	
1211	1211	114835	FACSIMILE MACHINE	0378	RICOH	04/15/2005	889.00	95.25	01/25/2012	Obsolete	
1211	1211	116616	CURRENCY COUNTER	0354	CUMMINGS	08/18/2005	2,318.00	358.74	01/25/2012	Obsolete	
<b>** 1211</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				6	7,727.19		453.99				

## COST CENTER: NORTH PORT HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
1251	9033	99372	PECTORAL BUTERFLY	0685	PRO MAXIMA	04/17/2001	1,295.00	0.00	02/08/2012	Obsolete	
<b>** 1251</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				1	1,295.00		0.00				

## COST CENTER: WOODLAND MIDDLE SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
1291	1291	144386	SAXOPHONE, ALTO	0443	SELMER	04/11/2008	2,029.00	710.15	02/03/2012	Unaccounted For	CASE# 11-10777
<b>** 1291</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				1	2,029.00		710.15				

## COST CENTER: INFORMATION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
9020	0391	109838	LASERJET 4200 DTN	0362	HP	04/08/2004	1,573.83	0.00	02/15/2012	Obsolete	
<b>** 9020</b>				<b>NO. OF</b>	<b>ACQ COST</b>		<b>CURR VAL</b>				
				1	1,573.83		0.00				

# FIXED ASSET RECORD DELETE

ACTION DATE: 02/16/2012

## COST CENTER: FOOD & NUTRITION

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
9021	9021	125431	COMPUTER DC5100	0367	HP	10/23/2006	780.03	39.00	02/09/2012	Obsolete	
9021	9021	125442	COMPUTER DC5100	0367	HP	10/23/2006	780.03	39.00	02/09/2012	Obsolete	
9021	9021	125444	COMPUTER DC5100	0367	HP	10/23/2006	780.03	39.00	02/09/2012	Obsolete	
<b>** 9021</b>				NO. OF		ACQ COST		CURR VAL			
				3		2,340.09		117.00			

## COST CENTER: FACILITIES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
9029	0391	86128	PORTABLE RADIO	0242	MOTOROLA	05/21/1997	3,485.50	0.00	02/06/2012	Obsolete	
9029	9029	102891	GOLF CART	0903	E Z GO	10/03/2002	1,800.00	0.00	01/25/2012	Not Economical to Repair	
9029	9029	81728	UTILITY TRUCK	0903	E.Z.GO	05/26/1995	7,918.08	0.00	01/25/2012	Not Economical to Repair	
<b>** 9029</b>				NO. OF		ACQ COST		CURR VAL			
				3		13,203.58		0.00			

## COST CENTER: SCHOOL IMPROVEMENT/STAFF DEVELOPMENT

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE REASON	POLICE CASE#
9053	9053	108803	LAPTOP NX9010 COMPUTER	0360	HP	02/17/2004	1,151.00	0.00	01/24/2012	Obsolete	
<b>** 9053</b>				NO. OF		ACQ COST		CURR VAL			
				1		1,151.00		0.00			

<b>**</b>				NO. OF		ACQ COST		CURR VAL			
				87		136,953.58		10,473.11			

## BOARD DELETION REPORT - VALUE CHANGE(S)

\*\*\* VALUE CHANGE DECREASE OF \$795.00 EACH ON ORIGINAL ACTIVBOARD. Projector replaced with tagged item on PO #21201006. \*\*\*

<u>Cost Center</u>		<u>PR#</u>
North Port High	1251	126605